



**EDUCATION:** Please list any colleges you have attended and the degree(s) received.

Name of institution	Dates attended	Degree
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**EMPLOYMENT:** Please list your last three positions of full or part time employment, if any, beginning with the most recently held position. (You may substitute a resume for this question.)

Employer	Position	Dates of Employment
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**OTHER ACTIVITIES:** Often individuals develop valuable skills working alone or with others to address personal or community needs. Please list any activities which have been important to you in improving your skills or information base.

Organization	Project	Activity
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**PERSONAL STATEMENT:** Please print, type or word-process. May be completed here or attach statements to application.

**Please describe the experiences and/or interests that have led you to apply for the Community Media and Technology Certificate.**

**Please describe how you hope to apply the skills and knowledge from the Community Media and Technology Certificate to your work or other involvements.**

Please add any other information you think would be important for the Admissions Committee to be aware of in acting on your application.

**RESIDENCY INFORMATION:** All applicants must complete this section.

Are you a citizen of the United States?                    \_\_\_ Yes \_\_\_ No

Please indicate your place of birth: \_\_\_\_\_

If you are a permanent alien resident,  
please provide your alien registration number: \_\_\_\_\_

If you are a Massachusetts resident, as defined by the rules and regulations governing residency status, complete this part:

*I have read the rules and regulations governing the residency status for tuition purposed at the University of Massachusetts, and I here state that, pursuant to these rules and regulations, I qualify as a Massachusetts resident for the following reason.*

\_\_\_ I am 18 years of age or more, and have resided continuously in Massachusetts since \_\_\_ / \_\_\_

\_\_\_ I am under 18, and my parent/guardian has resided continuously in Massachusetts since \_\_\_ / \_\_\_

\_\_\_ I am married, and my spouse has resided continuously in Massachusetts since \_\_\_ / \_\_\_

If you are NOT a Massachusetts resident, as defined by the rules and regulations governing residency status, complete this part.

\_\_\_ I do not qualify for classification as a Massachusetts resident as defined by the rules and regulation governing residency status of students for tuition purposed at the University of Massachusetts.

If you are an international student and already hold a visa, please indicate your visa status.

If you are an international student and have applied for a visa, please indicate the visa status for which you have applied.

**Please review application to make sure it is complete and accurate and sign below.**

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Mail application to:

Community Media and Technology Certificate Program  
c/o Student Services  
College of Public and Community Service  
UMass Boston  
100 Morrissey Blvd.  
Boston, MA 02125

**For additional information or questions about the application: 617-287-7120**

# Residency Requirements

## Part I. Definitions

**1.1 Academic Period**—a term or semester in an academic year or a Summer session, as prescribed by the Board Of Trustees or under their authority.

**1.2 Continuous Attendance**—enrollment at the University for the normal academic year in each calendar year, or the appropriate portion or portions of such academic year as prescribed by the Board Of Trustees or under their authority.

**1.3 Emancipated Person**—a person who has attained the age of 18 years and is financially independent of his or her parents, or if under 18 years of age, (a) whose parents have entirely surrendered the right to the care, custody and earning of such person and who no longer are under any legal obligation to support or maintain such person, or (b) a person who is legally married; or (c) a person who has no parent. If none of the aforesaid definitions applies, said person shall be deemed an “unemancipated person.”

**1.4 Parent**—(a) the person’s father and mother, jointly;(b) if the person’s father is deceased, the person’s mother; if the person’s mother is deceased, the person’s father; (c) if neither the father nor mother is living and no legal guardian has been appointed, the person who then stands in loco parentis to the person; (d) if the father and mother are divorced, separated or unmarried, the parent who has been awarded legal custody of the person; if legal custody has not been awarded, the parent with whom the person lives. With respect to any adopted student the word “adoptive” should be inserted before the words “father” and “mother” wherever used.

**1.5** — “Reside,” “residency” or “resident” shall mean “domicile,” habitation, where he or she intends to remain permanently.

## Part II. Classification

**2.1** — For the purpose of assessing tuition and fees, each student shall be classified as a “Massachusetts resident” or a “NonMassachusetts resident.” A person shall be classified as a Massachusetts resident if he or she (or the parent of an unemancipated student) shall have resided in the Commonwealth of Massachusetts for purposes other than attending an educational institution for twelve months immediately preceding the student’s entry or reentry as a student. Physical presence for this entire twelve month period need not be required as long as the conduct of the individual, taken in total, manifests an intention to make Massachusetts his or her permanent dwelling place.

## Part III. Determination of Residency

### 3.1 — Proof of Residency

a. Each case will be decided on the basis of all facts submitted with qualitative rather than quantitative emphasis. A number of factors are required to determine the intention of the per-

son to maintain permanent residency in Massachusetts. No single index is decisive. The burden of proof rests on the student seeking classification as a Massachusetts resident.

- b. The following shall be primary indicia of residency:
1. For unemancipated persons, the residency of parents, having custody, within Massachusetts;
  2. Certified copies of federal and state income tax returns;
  3. Permanent employment in a position not normally filled by a student;
  4. Reliance on Massachusetts sources for financial support;
  5. Former residency in Massachusetts and maintenance of significant connections there while absent.
- c. The following shall be secondary indicia of residency, to be considered of less weight than the indicia listed above in subsection b:
1. Continuous physical presence in Massachusetts during periods when not an enrolled student;
  2. Military home of record;
  3. All other material of whatever kind or source which may have a bearing on determining residency.

**3.2 Proof of Emancipation** — A student asserting that he or she is an emancipated person shall furnish evidence to support such assertion. Such evidence may include:

- a. Birth certificate or any other legal document that shows place and date of birth;
- b. Legal guardianship papers—court appointment and termination—must be submitted;
- c. Statements of the person, his or her parent(s), guardian(s), or others certifying no financial support;
- d. Certified copies of federal and state income tax returns filed by the person and his or her parent(s);
- e. Where none of the foregoing can be provided, an affidavit of the emancipated person in explanation thereof and stating fully the grounds supporting the claim of emancipation.

### 3.3 Presumptions, etc.

- a. Residency is not acquired by mere physical presence in Massachusetts while the person is enrolled in an institution of higher education (see section 2. 1).
- b. A person having his or her residency elsewhere than in Massachusetts shall not be eligible for classification as a Massachusetts resident for tuition purposes, except as herein provided.
  1. Any person who is registered at the University as a Massachusetts resident shall be eligible for continued classification as a Massachusetts resident for tuition purposes (until attainment of the degree for which he or she is enrolled) during continuous attendance at the institution.
  2. The spouse of any person who is classified or is eligible for classification as a “Massachusetts resident” is likewise eligible for classification as a “Massachusetts resident”. This provision will not apply in the case of a spouse in the United States on a

non-immigrant visa.

3. A person who is an immigrant/ permanent resident of the United States (or has applied for such status) is eligible to be considered for Massachusetts residency for tuition purposes provided that he or she meets the same requirements for establishing residency in Massachusetts as are required of a United States citizen. Non-citizens who are in (or who have applied for) refugee/asylum status are likewise eligible to be considered for Massachusetts residency for tuition purposes provided that he or she meets the same requirements for establishing residency in Massachusetts as are required of a United States citizen. All noncitizens must provide appropriate documentation to verify their status with the United States Immigration and Naturalization Service.
4. Those students whose higher educational pursuits are funded by the Department of Welfare, the Massachusetts Rehabilitation Department, or any of the other Commonwealth of Massachusetts public assistance programs.
- c. A person does not gain or lose in-state status solely by reason of his or her presence in any state or country while a member of the Armed Forces of the United States.
- d. For the purposes of this policy the following persons shall be presumed to be Massachusetts residents:
  1. A member of the Armed Forces of the United States who is stationed in Massachusetts on active duty pursuant to military orders, his or her spouse and dependent students.
  2. Full time faculty, professional staff, and classified staff employees of the University of Massachusetts system and their spouses and dependent students.

## Part IV. Appeals

Any student or applicant who is unwilling to accept the initial ruling relative to his or her residency classification may file a “Residency Reclassification Form.” Any student or applicant who is unwilling to accept the ruling relative to his or her residency reclassification may submit an appeal to the University’s Residency Appeal Committee. The decision by this Committee is final and may not be appealed further.

In any case where the Admissions Office is unable to make an initial determination based on the evidence submitted, the applicant may be required to submit a “Residency Reclassification Form” to the Admissions Office for their review before being finally classified as a resident or a non-resident.

## Part V. Penalties

Misrepresentation in or omission of any evidence submitted with respect to any fact, which if correctly or completely stated would be grounds to deny classification as a Massachusetts resident, shall be cause for exclusion or expulsion from or other disciplinary action by the University.