

## **JOB ANNOUNCEMENT**

### **Technology Coordinator**

#### **United States Social Forum 2010**

The US Social Forum is a movement-building process to build a powerful multi-racial, multi-sectoral, inter-generational, diverse, inclusive, internationalist movement that transforms this country and changes history. It will be happening June 22-26, 2010 in Detroit, Michigan. The USSF is a large, mostly volunteer effort with stakeholders all across the country and several moving parts. Planning for the USSF is being done by the National Planning Committee (NPC) and an Organizing Committee made up of the co-chairs of the different committees. The National Coordinator will report to the Coordination Team, made up of representatives from the National Planning Committee, in addition to participating on the Organizing Committee of the NPC.

The Technology Coordinator position is envisioned as an organizing position and one of its prime responsibilities is supporting local and national Social Forum organizers' ability to use technology and to train others in its use. While some "technical support" work will be necessary, especially at first, this job is about making as many people as possible capable of providing technical support.

#### **Job Responsibilities include:**

- This staff-member will prioritize local "set-up" work (computer acquisition, set up of wifi areas, etc), local use and development of tech capability (particularly Internet capability), and constant communication with and support of local tech workgroups and teams.
- The staff member will facilitate smooth communications between national and local tech organizers and between them and Social Forum organizers in general.
- Assure inclusion of Local Organizing Committee (LOC) members and Anchor Organizations in all major discussions and decisions on Social Forum technology.
- Create and maintain websites for USSF and all USSF information
- Provide training on how to use relevant technology tools and information sites to LOC
- Manage and produce all internal technology communication tools in order to promote and encourage dialogue and information flow between LOC and NPC, including but not limited to: Regular updates and other announcements through email, blogs, chats, webcasts, webinars, etc.
- Work with Technology Organizer to develop monthly technology reports.
- Assist the ICT WG with carrying out its duties and responsibilities.
- Provide technological assistance and troubleshooting, as needed, to keep USSF websites, wikis, listservs, and other tools functioning well.
- Articulate a progressive Internet vision for the USSF.
- Recruit and organize a diverse team of tech activists to make up the Internet and Communications Technology working group.
- Coordinate with other committees to build web sites, programming, blogging, media sharing, and registration for all events and workshops.
- Coordinate ICT WG liaison communication to other USSF working groups and committees.

#### **Qualifications:**

- Experience with and knowledge of relevant technology tools, including the ability to troubleshoot problems with USSF websites and wikis. Applicants should specify any experience/expertise they have with computer programming tools.
- An understanding of low-tech solutions to address gaps in digital access and skill sets.
- Organizing experience
- Grasp of major political struggles on the internet (free software/intellectual property, privacy and security, etc.)
- Ability to translate technology politics to a non-tech audience and articulate a vision for a progressive Internet

- Diverse ties with communities and organizations around the Great Lakes
- Experience with collective team-building work
- Commitment to building a progressive movement for social justice
- A willingness to spend considerable time in Detroit, as needed, to help identify technology needs and opportunities and assist with projects and the use of technology. Please specify to what extent you're willing to live in Detroit and/or spend several weeks or months in Detroit, and specify any special housing needs.

This is a full-time position. This is NOT an entry-level position. The National Coordinator will work from October 1, 2009 through the US Social Forum in June 2010 and several months beyond the Forum. Compensation is approximately \$3,500 a month. People interested in this position are asked to review the full version of this job description at [http://ict.ussf2010.org/wiki/Tech\\_Staff\\_Person\\_Job](http://ict.ussf2010.org/wiki/Tech_Staff_Person_Job)

**Please apply no later than Friday, September 11, 2009.** Email a cover letter, resume, and 3 references to ICT Chair [alfredo@mayfirst.org](mailto:alfredo@mayfirst.org)

*People of color and community members are strongly encouraged to apply.*